Minutes of the Meeting of Hanbury Parish Council (HPC) Held in the Hanbury Pavilion on Monday 26th October 2026.

Present

Chairman	Cllr Johns (TJ)
Councillors	Cllr Cook (NC)
	Cllr Bishop (MB)
	Cllr Few (IF)
	Cllr Sproule (SS)
	Cllr A Burnet (AB)
	Cllr R Raxter (RR)
	Dst Cllr N Dawkes

1. Apologies for absence

To receive apologies for absence and to approve reasons for absence.
There were apologies for absence from Cty Cllr T Miller and Cllr R Terry

2. Declarations of Interest.

a) Register of interests; Councillors were reminded of the need to update their register of interests. It was noted that three Councillors had not completed their register of interest forms.
b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.
There was a declaration of interest made by Cllr AB re planning application 02309.
d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
There were no dispensations.

3. To consider the approval of the minutes from the last Parish Council Meeting that was held on 3rd August 2026 and to approve the minutes of the meeting of the finance committee held on the same date.

Public Question Time

The Parish Council meeting is closed for public question time and reopened after.

Members of the public attended to note their increasing disquiet regarding the activities of the Vernon Arms regarding public events. Cllr ND noted that he would discuss this matter with enforcement at planning (as this had been reported to enforcement by the Parishioners already). There were concerns regarding traffic management, nuisance, noise and event management plans. The Council agreed to purchase a decibel monitor and to lend this to the Parishioner in order that they can monitor noise levels.
The Clerk is to contact the Police with these concerns and to offer the use of the Recreation Ground Car Park to alleviate parking issues that occurred last year due to the Fireworks event

on Bonfire night. The Council note their willingness to support the local business but ask that due care and respect is afforded to local residents.

4. Progress reports from the previous minutes for information.

5. Correspondence

Correspondence was noted.

6. County and District Councillors Reports:

6.1 County Cllr Tony Miller.
There was no update from T Miller.

6.2 District Cllr Nick Dawkes.
ND sent a report and noted there were big changes to planning as delegated decision was to be applied to all planning applications of 9 houses or under. Requests for the 10+ house applications to be considered by Committee must be with the District Councillor within 2 weeks of publication.

7. Planning:

7.1. Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.

Application Number : W/26/02312/CLE
Location: Buncroft Farm, Pumphouse Lane, Hanbury, Droitwich Spa, WR9 7EB
Description of Proposal: Application for Lawful Development Certificate Existing use of site for Steel Fabrication (use class B2)
The Parish Council had no objections to this application.

Application Number: W/26/02309/AGR
Location: The Old Church House, School Road, Hanbury, Bromsgrove, B60 4BT
Description of Proposal: Erection of an agricultural storage building and workshop building.
The Parish Council noted that this was a residential building and not agricultural.

Application Number: 26/01760
Location: Shepherds Lodge Tyrells Lane Lower Bentley Hanbury B60 4HX
Description of Proposal: Change of use for the siting of two log cabins for holiday accommodation and provision of ancillary parking - (Variation of condition 3 Ref. 20/00639/FUL)
The Parish Council considered this application and made the following comments. Whilst the Parish Council are sympathetic to the issues noted, they feel that in planning terms this should be a refusal. If permission is granted, could it be limited to 5 years.

W/26/02292/DEM
Location: Middle Hollowfields Farm, Hollowfields Road, Hanbury, Redditch, B96 6RL
Description of Proposal: Demolition of small steel framed barn and lean to section attached to dutch barn.

The Parish Council had no objections to this application.

7.2 Planning applications approved by Wychavon

Planning Ref: W/26/01842/HP
Proposal: Erection of timber framed single garage to be sited to left of current driveway.
Location: The Old Barn, Broughton Green, Hanbury, Droitwich Spa, WR9 7ED
The parish council had previously given no objection to this application.

Planning Ref: W/25/01210/FUL
Proposal: Siting of field shelter/loosebox (retrospective)
Location: Land Off, Hill Lane, Hanbury

Planning Ref: W/26/00513/FUL
Proposal: Replacement Self-Build Dwelling & Outbuilding
Location: Elm Tree Cottage, Hanbury Road, Hanbury, Bromsgrove, B60 4AX

7.3 Planning applications refused by Wychavon

Planning Ref: 26/02005/GPDQ
Proposal: Notification for Prior approval for the proposed change of use of agricultural buildings into 10 dwellinghouses (Class C3) and associated operational development.
Location: Middle Hollowfields Farm Hollowfields Road Hanbury Redditch B96 6RL.
The parish council had previously objected to this application.

W/26/01701/HP
Proposal: Proposed side extensions and detached garage
Location: Greencroft, Droitwich Road, Hanbury, Bromsgrove, B60 4DB

8. To Receive Reports and discuss matters regarding.

8.1 Village Hall Management Committee and Byways

- Replacement of back door. Cllr S Sproule is to provide a quote.
- Future funding requests, raking out and re pointing brick joints the rear wall of (of committee room). Damp is becoming an issue on this wall. The Parish Council agreed that they would cover these costs in the next financial year.
- It was noted that the outside loo at the village hall was in need of repair and the VHMC agree to action this and the Parish Council accepted their offer.

8.2 Tree inspections around the parish.
Two quotes for the recommended works have been asked for. Quotes are awaited.

8.3 Pavilion

- Emergency alarm in Pavilion toilet done and tested with thanks to Neil and Mandy Cook. It works when the alarm is pulled but will go off when the cord is let go. This should not be the case really the alarm should keep going and a third party cancels the alarm after checking on the occupant. It is noted that this is

- not seen as a major issue as alarm is sounding in the main room so hope someone would hear it.
- The loo needs work to attach cistern to the wall.

8.4 Recreation ground

- Memorial bench on the Recreation Ground update. Clerk is to follow this up.
- Resurfacing the car park. RT to be approached for update. It was agreed to buy a gift for RT for the generous work for the Council.
- Hedge cutting incident – A resident noted that the hedge cutting had caused damage to their car, this was referred to the contractor's insurance.
- A swing hazard was reported and CC attended and rectified.

8.5 Memorial Gardens

New trustee and activity report. The Clerk is still processing the bank account changes. New gate for the gardens is around £520 plus VAT and this was approved.
AB agreed to consider what needs actioning at the memorial grounds and feedback to the Clerk.

8.6 Planter on Droitwich Road

- C Cooke is taking over the planting of this planter, and Ange Burnett and Gary Wilkes have kindly volunteered to keep it watered.
- Planter in need of replacement on B4091 although CC has fixed it for the time being.

8.7 Rural signs noted as having been removed – see email. Clerk is awaiting feedback from the countryside dept at WCC.

9. Finance Appendix A

9.1 Monies received to the Parish Council since the last meeting.

Wychavon DC Precept and Grant for second half of 2026-27 £18,200
Pavilion payments for hire of facilities also received. See BvA for breakdown.

9.2 Payments requested and submitted to the Parish Council

To consider payments to be made as below.

Clerk Salary, HMRC tax NI and Pension for August, September and October 2026 Confidential

Eon Direct debit for pavilion heating for July	£71.22
Eon Direct debit for pavilion heating for August	£161.33
Eon Direct debit for pavilion heating for September	£54.98
R Barnett Cleaning of the Pavilion, from 31 July to 8 October incl	£187.50
E Evans Items for the pavilion	£28.56
L Strobel hedge cutting on the Recreation ground. 6/10/26	£480
EE mobile phone direct debit payment for August, September and October.	@£37.29
Water Plus water to pavilion March to October 2026	£59.79
Lloyds Bank service charge monthly August to October 2026	@£4.25

(Currently the Water Plus account is still in credit due to over-payment in 2025-6)

Hanbury Village Hall. Fire extinguishers pavilion check	£319.87
Chad and Co Payroll and HMRC submissions for 2026-27	£375
AI Media and Design SSL Certificate	£35
Wychavon DC - waste collection at the pavilion	£120.51
A Cook – items for the pavilion	£11.64
Cathedral Leasing. Items for pavilion paid quarterly	£77.98
Adrian Hope Tree services. Inspection of HPC trees September 2026	£384
PKF Littlejohn External audit payments for 2026-27	£378
Stoke Prior and Hanbury British Legion, Donation for poppy wreaths	£60
Stoke Prior and Hanbury British Legion, Donation for flagpole	£200

9.3 Receipts, invoices and bank reconciliations for August to end October 2026 were checked and noted as correct

9.4 The Clerk has booked 3 finance training sessions and they are £35 each. The Council approved that one session would be paid for by Hanbury Parish Council.

9.5 Independence and competence of the internal auditor is to be assessed by the Parish Council. The Clerk has examined the paperwork and is happy that the new internal auditor is independent and competent, and the Council agreed with this.

9.6 Budget v Actuals for second quarter of 2026-27 were examined and found to be correct.

9.7 Budget for 2026-27 was considered and approved by the Council at £38,000 for 2027-28, this would be an increase of around 4%.
Reserves as previously recommended are set at between £15,000 and £25,000 and £15,000 has been placed in a savings account to act as the Councils reserve with a 95 day notice period at Lloyds Bank.

9.8 Closure of audit 2025-26. The Council noted that the external auditor had highlighted that the signatures were in the wrong boxes and that the responses given in Section 1, Box 9 and Section 2, Box 11 are not consistent. The smaller authority has confirmed the response to Section 2, Box 11 should have been 'Yes'.

10 Parish Lengthsman and parish maintenance issues.

10.1 Parish Maintenance.
It was noted that the VAS on the Droitwich Road had been damaged by HGVs. As this was an old unit, it was agreed not to approach insurers, but would be replaced in 2027-28

10.2 Parish Lengthsman scheme. Chris Cooke continues to perform these duties.

11 Highways and any Police matters:

11.1 To discuss any highways issues/accidents reported locally.
There was an accident at Goosehill Junction. It was also noted that Highways appeared to be putting soil on verges although the reasoning was unclear.

12 Parish Councillors' and Clerk Reports and Items for Future Agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Clerk report on SAR received in August 2026. It was noted that a parishioner had asked for information from the Parish Council regarding a planning application and that the information had been supplied electronically.

13 Date of next meeting

November 30th 2026
No meeting in December 2026
January 25th 2027
February 22nd 2027
March 22nd 2027

The Clerk to Hanbury Parish Council is C Shinner and can be contacted on clerk@hanburyparishcouncil.gov.uk or c/o Eggthorne Cottage, Loggerheads Lane, Hanbury. WR9 7EB 07961296369

Abbreviations

ABCC – Astwood Bank Cricket Club
CC – Chris Cooke – Parish Lengthsman
Cty Cllr – County Councillor
Dst Cllr - District Councillor
HPC – Hanbury Parish Council
RG – Recreation ground
VHMC – Village Hall Management Committee
HPC Councillors
MAB – Mark Bishop, NC – Neil Cook, TJ - Tony Johns, IF – Ian Few,
RT – Rosie Terry, RR - Roy Raxter, SS Sarah Sproule. AB - Ange Burnett.
AM – County Councillor A Miller
ND – District Councillor N Dawkes

Actions from the October meeting.

PQT

Activities of the Vernon Arms regarding public events.
Cllr ND noted that he would discuss this matter with
The Council agreed to purchase a decibel monitor and to lend this to the Parishioner in order that they can monitor noise levels. Clerk
The Clerk is to contact the Police with these concerns and to offer the use of the Recreation Ground Car Park to alleviate parking issues that occurred last year due to the Fireworks event

8.1 Village Hall Management Committee and Byways

- Replacement of back door. Cllr S Sproule is to provide a quote.

8.2 Tree inspections around the parish.
Two quotes for the recommended works have been asked for. Quotes are awaited. Clerk

8.3 Pavilion

- The loo needs work to attach cistern to the wall. Clerk

8.4 Recreation ground

- Memorial bench on the Recreation Ground update. Clerk is to follow this up.
- Resurfacing the car park. RT to be approached for update. It was agreed to buy a gift for RT for the generous work for the Council. Cllr AJ

8.5 Memorial Gardens
New trustee and activity report. The Clerk is still processing the bank account changes.
New gate Clerk/CC for the gardens is around £520 plus VAT and this was approved.
Cllr AB agreed to consider what needs actioning at the memorial grounds and feedback to the Clerk.

8.6 Planter on Droitwich Road

- C Cooke is taking over the planting of this planter, and Ange Burnett and Gary Wilkes have kindly volunteered to keep it watered.
- Planter in need of replacement on B4091 although CC has fixed it for the time being. Carla Wood investigating solutions

9

Actions from August 2025

6.1 County Cllr Tony Miller.

- To note that the 20MPH at the school has not been operational for the last 12 months. (The sign that is visible as you approach from the Jinny Ring) TM to investigate this.
- TM also to ask at County for the mobile signal data in and around Hanbury from the refuse collection lorries.