

**Minutes of the Meeting of Hanbury Parish Council (HPC)
Held in the Hanbury Pavilion on Monday 3rd August 2026.**

Present

Chairman	Cllr Johns (TJ)
Councillors	Cllr Cook (NC)
	Cllr Terry (RT)
	Cllr Bishop (MB)
	Cllr Few (IF)
	Cllr Sproule (SS)
	Cllr A Burnet (AB)
	Cllr R Raxter (RR)

Cty Cllr T Miller (TM)

1. Apologies for absence

To receive apologies for absence and to approve reasons for absence.
There were apologies for absence from Cllr Holdsworth (JH) and Dst Cllr N Dawkes.

2. Declarations of Interest.

a) Register of interests; Councillors are reminded of the need to update their register of interests. It was noted that three Councillors had not completed their register of interest forms.

b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.

There were no declarations of interest.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

There were no dispensations.

3. To consider the approval of the minutes from the last Parish Council Meeting that was held on Tuesday 29th June 2026

The minutes were signed as a correct record of the meeting.

Public Question Time

The Parish Council meeting is closed for public question time and reopened after.

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

5. Correspondence

Please note that three councillors have not returned their declaration of interest form.

6. County and District Councillors Reports:

6.1 County Cllr Tony Miller.

- To note that the 20MPH at the school has not been operational for the last 12 months. (The sign that is visible as you approach from the Jinny Ring) TM to investigate this.
- TM also to ask at County for the mobile signal data in and around Hanbury from the refuse collection lorries.
- It was noted that Hanbury would be in South Worcestershire Council under the new unitary arrangements.

6.2 District Cllr Nick Dawkes.
There was no report sent.

7. Planning:

7.1. Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.
There were no applications received to the date of the agenda.

7.2 Planning applications approved by Wychavon.
There were no applications received to the date of the agenda.

8. To Receive Reports and discuss matters regarding.

8.1 Village Hall Management Committee and Byways

- Replacement of back door quotes being investigated and SS is to provide one.
- The archaeologists have arrived and are using the changing room showers.
- It was noted that the car park and disabled parking at the village hall was in need of attention. The Parish Council do not have the funds for this project at the current time.

8.2 Tree inspections around the parish. The Clerk has asked A Hope for a quote and the Council approved that this quote be accepted and the trees assessed.

8.3 Pavilion

- NC noted that the batteries in the alarm have been replaced and the emergency cord also needed replacing.

8.4 Recreation ground

- New memorial bench on the Recreation Ground. Has been agreed and will be ordered and placed by the pavilion.
- Discussion re the closing of the gate on the Recreation Ground. It was agreed that the gate could always stay open and the gate to the overflow area should be locked.
- Discussion re the public using BBQs on the Recreation Ground. It was agreed that whilst BBQs should not be used in hot weather on dry grass, the use of signage would not help the situation and that people should use common sense. The situation is to be monitored.
- Resurfacing the car park at the Recreation Ground is to be done in September.

- The hedge laying at the Recreation ground is to be done in September.
- 8.5 Memorial Gardens
- New trustee and activity report. The Clerk has received all the documentation and is working towards updating it.
 - The gate is broken and the the Clerk will ask Chris Cooke for his opinion on what to do.

9. Finance Appendix A

9.1 Monies received to the Parish Council this month.

9.2 Payments requested and submitted to the Parish Council Payments approved as below.

Clerk Salary, HMRC tax NI and Pension for July 2026	Confidential
Eon Direct debit for pav heating	£76.64
R Barnett Cleaning of the Pavilion, 87-26	£25
C Cooke March 2026. Maintenance and PL work.	£283.20
C Cooke April 2026. Maintenance and PL work	£633
C Cooke May 2026. Maintenance and PL work	£295.20
C Cooke June 2026. Maintenance and PL work	£295.20
C Cooke Litter pick March to June 2026	£144
Hanbury Herald 98 and 97 @ £650	£1300
Play safety Items for repair of tractor on the play area	£1228.80
E Evans Items for the pavilion	£8.50
L Strobel Mowing grass on the Recreation ground. 1/7/26	£160
EE mobile phone direct debit payment	

9.3 Bank reconciliation to end July 2026. £28,997.06

9.4 The Council considered and approved the appointment of a new internal auditor. Rachel Jefferies of RJ Admin & Business Support £250 for the internal audit 2026-27. Documents attached to the agenda.

9.5 The Finance Committee met and noted that the reserves for the Council should be kept between £15k to £25k.

10 Parish Lengthsman and parish maintenance issues.

10.1 Parish Maintenance.

10.2 Parish Lengthsman scheme

11 Highways and any Police matters:

11.1 To discuss any highways issues/accidents reported locally. The Clerk emailed police to ask for update on traffic calming measures so that the community speed watch scheme can go ahead. It was noted that this had limited impact on speeding drivers. It was noted that there were speeding motorbikes and parishioners are reminded to report these to the Police.

It was noted that there had been burglaries in Tibberton and Crowle. It was also noted that unusual activity (new joggers, slow vans etc.) should be reported to the Police as it has been reported that people are casing properties out for targeting.

12 Parish Councillors' Reports and Items for Future Agenda

There was nothing to report.

13 Date of next meeting

September 21st 2026

October 26th 2026

November 30th 2026

No meeting in December 2026

The Clerk to Hanbury Parish Council is C Shinner and can be contacted on clerk@hanburyparishcouncil.gov.uk or c/o Eggthorne Cottage, Loggerheads Lane, Hanbury. WR9 7EB 07961296369

Abbreviations

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke – Parish Lengthsman

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury Parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

MAB – Mark Bishop, NC – Neil Cook, TJ - Tony Johns, IF – Ian Few, JH – Jo Holdsworth

RT – Rosie Terry, RR - Roy Raxter, SS Sarah Sproule. AB - Ange Burnett.

AM – County Councillor A Miller

ND – District Councillor N Dawkes

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