

**Minutes of the Finance Committee Meeting of Hanbury Parish Council (HPC)
Held in The Clerks Office on 21st February 2026**

Present

Chairman	Tony Johns (TJ)
Councillors	Ian Few (IF)
	Mark Bishop (MB)

1. Apologies for absence

There were apologies received from Rosie Terry (TJ)

2. Declarations of Interest.

a) Register of interests; Councillors are reminded of the need to update their register of interests.

b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

There were no declarations received.

3. It was agreed to exclude members of the public and press.

4. The invoices and receipts to be examined for the third quarter of 2025-26

A random selection of invoices and receipts were examined and found to be correct and signed accordingly. (88,94,96,99,103.107.126)

5. The monthly reconciliations to be examined for the third quarter of 2025-26

These were examined and checked against the bank statements and noted as correct.

6. The budget monitoring was examined for the third quarter of 2025-26 and found to

be in order. The Council noted that expenditure was much increased this year due to the new fencing in the play area, the work on the village hall and the maintenance of the play area.

The Pavilion was still operating a loss. The Clerk noted that there were concerns raised by E Evans re health and safety checks and Clerk is to investigate tests for legionnaires disease. The Clerk also noted that she had asked a plumber to fix the toilet in the pavilion and also to look at the new emergency light pull.

8 Financial risks to the Council for 25-26

It was noted that cash flow was tight and that despite the CLG of £15k awaited, that the £17k quote for the car park was probably not achievable. The CLG cannot be accessed until the hedge has been laid, although the clearing access to the area had been done by CC £2k.

It was agreed to discuss this with the monitoring officers at Wychavon to ask if money can be released without every action being taken.

It is anticipated that the hedge laying would be £2-£3k and this would be from the same grant.

CLG breakdown - £15k CLG remaining. £2k on the clearance of entrance. Estimated £3k on the hedge laying. Any remaining funds can be used for the car park.

It is anticipated that the reserves at the end of the financial year will be much reduced and the Clerk will inform the Council of this at the end of March.

9 AGAR for 2025-6

The internal auditor is meeting with the Clerk in March.

10 Next meeting

The final meeting of the finance committee for 2025-26 will be held in April 2026.