

**Minutes of the Meeting of Hanbury Parish Council (HPC)
Held in the Hanbury Pavilion on Monday 24th November 2025.**

Present

Chairman	Cllr Johns (TJ)
Councillors	Cllr Sproule (SS)
	Cllr Cook (NC)
	Cllr Raxter (RR)
	Dst Cllr N Dawkes (ND)
	Cty Cllr A Miller (AM)

1. Apologies for absence

To receive apologies for absence and to approve reasons for absence.

There were apologies for absence from Cllrs J Williams, R Terry, A Burnett, I Few and M Bishop.

2. Declarations of Interest.

a) Register of interests; Councillors are reminded of the need to update their register of interests.

b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature. There were no declarations of interest.

c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.

There were no declarations of interest.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

There were no dispensations.

3. To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 27th October 2025

The minutes were approved and signed as an accurate record of the meeting.

Public Question Time

The Parish Council meeting is closed for public question time and reopened after.

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

4. Progress reports from the previous minutes for information.

Items were considered within the meeting.

- Dementia group starting at the Jinny Ring
- Survey - nationwide switch to digital from analogue phones.
- WCC streetscape design published.
- Road closure notice on Forest Lane
- Nalc report for CALC AGM
- Wychavon and Malvern climate change adaption plans
- CALC update
- Information on flagpole planning permission from Dst Cllr ND
- Police priorities for Hanbury
- Wychavon solar rooftop feasibility study.
- Calc health and wellbeing newsletter
- West Mercia fraud and scam bulletin
- Woodland management plan at Little Lodge Farm

6. County and District Councillors Reports:

6.1 County Cllr Tony Miller.

- TM noted that BB was looking into the provision of a new VAS pole near the Village Hall in Hanbury and he would let us know progress as soon as possible.
- Worcestershire CC have voted in favour of a single unitary authority.
- Budgets had been discussed and plans for new schools have had to be shelved.

6.2 District Cllr Nick Dawkes.

- Noted that the forthcoming unitary authority had been voted on by Wychavon and they had expressed their wish for this to be split into 2 new Councils – North and South.

7. Planning:

7.1. Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.

W/25/02228/LB Location: Hanbury Hall, School Road, Hanbury, Droitwich Spa, WR9 7EA
Description of Proposal: Addition of snow guards and replacement of 3 sets of garage doors to the coach house and stables.
There was no objection to this application.

7.2 Planning applications approved by Wychavon

Application Number: W/25/01524/HP

Location: Woolmere House, Droitwich Road, Hanbury, Bromsgrove, B60 4DD

Description of Proposal: Conversion of part of existing detached garage/store to ancillary annexe accommodation, erection of boundary fence

Application Number : W/25/02048/AGR

Location: Goose Hill Farm, Goosehill Lane, Broughton Green, Hanbury, Droitwich Spa, WR9 7EH

Description of Proposal: Prior notification for new agricultural storage building and egg store

8. To Receive Reports and discuss matters regarding.

8.1 Village Hall Management Committee and Byways

- Byways drains, there has been another blockage at Byways. The drains have since been repaired by Drain Doctor as agreed at a cost of £2940.30 incl VAT.

8.2 Tree inspections around the parish.

- Trees have been inspected and work is completed for 2025.

8.3 Pavilion

It was noted that the Parish Plan account was closed and deposited into the Parish Council account in June 2025 and that 2 small tables had been requested. The Clerk is to order these items via the Parish Council debit card at a cost of £283.20 which includes VAT.

It was also noted that Lizzy Evans was unable to continue acting as admin for the pavilion and the PC will discuss this at their meeting in February.

8.4 Recreation ground

- It was noted that PD Hughes were to start quarterly inspections of the playground in December 2025.
- The Council discussed the installation of the exercise equipment on the Rereation Ground and it was agreed that this should proceed.

8.5 Memorial Gardens

- It was noted that a flagpole had been requested for the Memorial Ground.

9. Finance Appendix A

9.1 Monies received to the Parish Council this month.

9.2 Payments requested and submitted to the Parish Council

To consider payments to be made as on the attached list.

Lee Strobel Hedges on Pony Paddock	£90 (owed by the VHMC)
Clerk salary and pension for November 2025	Confidential
Rebecca Barnett. Pavilion cleaning	£44
EE Sim for Pav and Clerk phone Dec	£33.29
Hanbury Hall Management Committee fire extinguisher check	£65.40
(as VHMC owe £90- they will transfer £24.60 to HPC)	
Adrian Hope Tree work on Byways	£2112
Adrian Hope tree work around parish	£1356
B and L fencing final payment for fencing	£2700
Drain Doctor unblocking drains Byways	£294
Drain Doctor fixing Byways drains	£2940.30
Eon Electricity charges	£50.66
Stoke Works and Hanbury Local Welfare Fund. Remembrance day wreath	£30
Cathedral Hygiene Sanitary bin for Pav	£65 plus VAT
Lloyds bank charge for October 25	£4.25
Water Plus after meter reading	£267.67 credited to account
Rebecca Barnett 2 outstanding cleaning payments (no payment in July)	£44

Tables for the Pavilion (req after parish plan bank account closure and transfer to HPC accounts) £283.20

- 9.3 Internal Audit. G Lunghey contacts HPC to offer her services to complete the internal audit for 2025-26 and the associated charges.
The Council approved the retention of Gill Lungley for the internal audit of Hanbury Parish Council for 2025-26 and noted the scope of work and the relevant qualifications.
- 9.4 Bank reconciliation to end October 2025 is £37372.52

10 Parish Lengthsman and parish maintenance issues.

- 10.1 Parish Maintenance.
- 10.2 Parish Lengthsman scheme
- 10.3 Clerk report. The Clerk noted that the Defib had been inspected on 27/11/25 and needed a new battery for February 2026 and new pads. It was agreed that she should purchase these immediately on the Parish Council debit card at a cost of £343.20

11 Highways and any Police matters:

- 11.1 To discuss any highways issues/accidents reported locally.
VAS pole on the B4091 –a site being sought by Highways.

12 Parish Councillors' Reports and Items for Future Agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
It was noted that a complaint had been received regarding the fireworks display at the Vernon Arms. The Parish Council noted that they felt the event had been well run and they would offer to allow the public to use the Parish Council car parks for any future event.

13 Date of next meeting

The Clerk to Hanbury Parish Council is C Shinner and can be contacted on clerk@hanburyparishcouncil.gov.uk or c/o Eggthorne Cottage, Loggerheads Lane, Hanbury. WR9 7EB 07961296369

No meeting in December 2025

2026

January 19th Ordinary Parish Council Meeting

February 23rd Ordinary Parish Council Meeting

March 30th Ordinary Parish Council Meeting

Abbreviations

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke – Parish Lengthsman

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury Parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

MAB – Mark Bishop, NC – Neil Cook, TJ - Tony Johns, IF – Ian Few, JH – Jo Holdsworth

RT – Rosie Terry, RR - Roy Raxter, SS Sarah Sproule. AB - Ange Burnett.

AM – County Councillor A Miller

ND – District Councillor N Dawkes

Actions from last HPC meeting -November 2025

8.6 Pavilion

2 small tables had been requested. The Clerk is to order these items via the Parish Council debit card at a cost of £283.20 which includes VAT. [Done and received](#)

- 10.3 Clerk report. The Clerk noted that the Defib had been inspected on 27/11/25 and needed a new battery for February 2026 and new pads. It was agreed that she should purchase these immediately on the Parish Council debit card at a cost of £343.20 [Done and installed](#)

11 Highways and any Police matters:

- 11.1 VAS pole on the B4091 –a site being sought by Highways. [Ongoing](#)