

**Minutes of the Meeting of Hanbury Parish Council (HPC)
Held in the Village Hall on Monday 25th November 2024 at 19.30hrs in
Hanbury Pavilion.**

Present

Chairman	Mark Bishop (MAB)
Councillors	Tony Johns (TJ)
	Neil Cook (NC)
	Sarah Sproule (SS)
	Roy Raxter (RR)

Also present, County Councillor – Tony Miller (TM)

1. Apologies for absence

To receive apologies for absence and to approve reasons for absence. Caroline Marock (CM) Ian Few (IF) Rosie Terry (RT) and Ange Burnett (AB)

2. Declarations of Interest.

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

Cllr NC declared an interest in the planning applications at Hanbury Hall and Old Bell Farm.

c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

3. To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 28th October 2024

The Minutes were approved as a correct record of the meeting held on 28th October 2024.

Public Question Time

The Parish Council meeting was closed for public question time and reopened after.

4. Progress reports from the previous minutes for information.

- It was noted that the lease between the Parish Council and the Village Hall for Byways bungalow had not yet been signed.
- It was noted that the parish council needed to prepare a new lease for the Village Hall and the Parish Hall.
- It was noted that new bins were needed on the recreation ground as part of the recreation ground project.

5. Correspondence received to date:

- WCC - Managing road verges to maintain biodiversity.
- CALC update – includes link to a health and wellbeing survey.
- WM Police – economic crime unit.

6. County and District Councillors Reports:

6.1 County Cllr Tony Miller reported the following matters.

- Scams are on the increase in the area, particularly regarding pensions.
- The road outside the village hall is to be done and TM has asked for any excess tarmac to be used in the car parks as necessary.
- If any road signs are left after work has been done, there is a number on the back of the signs that can be used for collection.
- VAS installation still awaited due to chip production delay. This sign will go outside Woolmere Farm and the Woolmere Farm one will be moved to the post outside Park Farm.
- Parking at the school was an ongoing issue.
- TM had complained re the B4090 closure and the lack of information on the road regarding where the works were taking place and the large and unnecessary diversions as a result.
- AM noted that he would be unable to attend the January meeting and would send a report instead.

6.2 District Cllr Nick Dawkes. There was no report received.

7. Planning:

7.1. Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.

W/24/02152/LB

Location: Hanbury Hall, School Road, Hanbury, Droitwich Spa, WR9 7EA

Description of Proposal: Reinstate the Eastern wall adjoining the Orangery after a partial collapse, utilizing the existing bricks where possible and to the original form.

There was no objection to this application.

W/24/01994/LB

Location: Old Bell Farm, School Road, Hanbury, Bromsgrove, B60 4BT

Description of Proposal: Conversion and extension of existing attached outbuildings to provide ancillary living accommodation - amendments to approved permission reference W/22/01937/LB to allow changes to framing and support of doors.

There was no objection to this application.

W/24/02164/FUL

Location: Park Field, Feckenham Road, Hanbury, B60 4DH

Description of Proposal: Proposed 4 no new dwellings and associated works in lieu of extant Class Q Prior Approval.

There was no objection to this application.

W/24/02320/FUL

Location: Vernon Arms, Droitwich Road, Hanbury, Bromsgrove, B60 4DB

Description of Proposal: Siting of 1No storage container (Retrospective)

There was no objection to this application.

- 7.2 Planning applications approved by Wychavon
There was nothing received to the date of the meeting.

8. To Receive Reports and discuss matters regarding.

8.1 Village Hall Management Committee

- Byways bungalow damp update. The Clerk has contacted two additional builders to quote for the work on the bungalow.
- Cllr SS has examined the quote from LDM renovations and the Council agreed that if the work was deemed necessary then it could go ahead to the value of this quote, although two further contractors had been approached to provide additional quotes for the work and the Clerk was awaiting them.
- The drains have been cleared out and an air pump installed at the current time appeared to be helping the issue. It was agreed to wait and see how the damp was over the next month after these actions.

8.2 Coordination Group

- Report from the last meeting of the Group.

8.3 Pavilion Committee

- Report from the last meeting of the Group.

8.4 Memorial Gardens

- Report from the group.

8.5 Playground working party update.

- Report from the group is attached to correspondence.
- Proposal - Consideration of new bins at cost to the council of £78.38 PA plus 20% admin charge. Cost of bins to be met by the Community Legacy Grant (£1500.00 to be added to the request to the Communities Committee report for their Jan 20th Meeting) This was approved by the Parish Council and the Clerk will ask P Childs at Wychavon to provide and install the new three bins as follows.
 - a larger 100l bin on the recreation ground car park to replace the small one there currently
 - a new 50l bin by the dog waste bin by the gap in the hedge into Courts Close
 - a larger 100l bin by the bottom gate to replace the small one there currently.
- Proposal - For excess finances to be used productively within the Recreation Ground, along with the successful quote for the 'waste land' project by the car park. This was approved by the Parish Council.
- Proposal - Official opening of the play area 11 April 2025 at 4pm. This was approved by the Parish Council.
- The Parish Council noted that the area around the play area had been left in a very poor condition after the work done and that substantial work would be needed to return it to its former condition. The Council agreed that the play area was installed well and that money from the final bill would be held back

until the ground had been restored to its original condition. The damage to the overflow car park, the play area, edge of the cricket boundary and the path would need to be addressed, and the Council agreed to hold back up to £20k of the final bill from the contractor.

- The Clerk noted the need for a maintenance schedule for the new play equipment and would contact a company in January to this effect.

8.6 Recreation ground

- Nothing to report.

8.7 Mobile phone mast update

- It was noted that landowners were not keen to have a mast on their land. MB noted that he would contact Ste Ashton at WCC to this effect.

9. Finance Appendix A

9.1 Monies received to the Parish Council this month.

WCC PL reimbursements (June and July 2024) £732.75

9.2 Payments requested and submitted to the Parish Council

It was agreed that payments could be made as on the attached list.

9.3 Report from the Finance Committee meeting

The finance committee met but were inquorate so the Parish Council performed the second quarter examination.

- The reconciliation (July to September) was found to be in order.
- Random invoices were checked against the spreadsheet and bank statements and were correct.
- The appointment of the new auditor was noted and the visit was scheduled for January 2025
- The Council acknowledged the forthcoming financial risks, in particular due to the cash flow for the payment of the playground and the grants that had been obtained. The Clerk had applied for the VAT for the first quarter and would also apply for the s106 monies for the MUGA which had been approved by Wychavon earlier in the year in order to mitigate the risk.
- Reserves were noted as getting a little low and the Council were advised to stick closely to budgeted amounts in the forthcoming 18 months.
- The External auditor returned an unqualified audit.
- The quote for damp at Byways had been received and the Council acknowledged the potential risk that this could present if untreated.

9.4 To consider budget for 2025-26

The Parish Council examined the budget and reluctantly agreed to increase the budget requirement to £35,000.

Last year the annual amount was £57.98 per household and the 2025-26 amount will be approximately £72.27 per household.

The increase is approximately an additional £8,000, which will be spent as follows

- £5,000 for the village hall which needs some work on the exterior of the building to keep it in good shape for the future.
- An extra £500 for maintenance of the Recreation Ground

- An extra £2000 towards the solicitor costs which will be incurred on drawing up of the new lease between the village hall management committee and the parish council for the lease of the village hall.
- Various inflation related increased costs over the rest of the budget make up the rest of the increase.

The Council examined other methods of finding the costs including the consideration of a public works loan and fundraising for the hall, but concluded that the work on the village hall was necessary and had been delayed already for 12 months for financial reasons.

10 Parish Lengthsman and parish maintenance issues.

10.1 Parish Maintenance.

There was nothing to report.

10.2 Parish Lengthsman scheme

It was noted that there was an additional £2000 in the WCC budget and the Clerk will contact Chris Cooke to see if there were any additional winter PL jobs that needed to be done.

11 Highways and any Police matters:

11.1 To discuss any highways issues/accidents reported locally.

There was nothing to report.

12 Parish Councillors' Reports and Items for Future Agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

There was nothing reported.

13 Date of next meeting

The Clerk to Hanbury Parish Council is C Shinner and can be contacted on clerk@hanburyparishcouncil.gov.uk or c/o Eggthorne Cottage, Loggerheads Lane, Hanbury. WR9 7EB 07961296369

Next meeting 27th January 2025 and 24th February 2025

Abbreviations

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke –PL - Parish Lengthsman

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury Parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

MAB – Mark Bishop, NC – Neil Cook, TJ - Tony Johns, IF – Ian Few,

RT – Rosie Terry, RR - Roy Raxter, SS Sarah Sproule. AB - Ange Burnett.

CM Caroline Marock

AM – County Councillor A Miller