

**Minutes of the Meeting of Hanbury Parish Council (HPC)  
Held in the Village Hall on Monday 31<sup>st</sup> July 2023 at 19.30hrs in Hanbury  
Pavilion.**

**Councillors present**

M Bishop, Neil Cook, Caroline Marock, Ian Few, Roy Raxter and Rosie Terry.

**Others present**

Dst Cllr N Dawkes, Cty Cllr A Miller and PL Chris Cooke.

**1. Apologies for absence**

Apologies for absence were received and approved from Cllrs A Burnett.

**2. Declarations of Interest.**

a) Register of interests; Councillors are reminded of the need to update their register of interests.

b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

There were no declarations of interest received.

**3. To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 26<sup>th</sup> June 2023.**

These were approved and signed as a correct record of the meeting

***Public Question Time***

***The Parish Council meeting was closed for public question time and reopened after.***

**4. Progress reports from the previous minutes for information.**

these minutes.

**5. Correspondence received to date:**

The following items were made available for discussion at the meeting.

- Calc update
- Minutes from the co ordination meeting.
- Minutes from the pavilion meeting.

**6. County and District Councillors Reports:**

**6.1 County Cllr Miller**

- Noted that he had asked the school sign be repaired prior to the start of the next term. Concern was raised regarding parking at the school and AM noted that early morning parking issues should be dealt with at the start of term by the Police.

- Sent his apologies for the next meeting of HPC.
- The boundary review would add an additional 2 more parish councils for AM which was agreed to be too many.

6.2 District Councillor Nick Dawkes

- noted that his email was nick.dawkes@wychavon.net

**7. Planning:**

7.1.1 Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.

W/23/01400/LB Associated Ref:W/23/01399/HP

Location: Well Cottage, Loggerheads Lane, Hanbury, Droitwich Spa, WR9 7EB

Description of Proposal: Changes to windows and doors, new shower and WC, replacement kitchen. New solar panels on detached garage.

This was approved by the Parish Council.

7.1.2 Approved by Wychavon DC.

23/00313

Conversion of commercial building into a live/work unit and associated works

Location: Land And Buildings At (OS 9520 6255), Mere Green, Salt Way, Hanbury

7.1.3 Refused by Wychavon DC

Nothing to date of agenda.

7.2 Planning Inspectorate

Result of planning appeal W/21/3276064 The Nook.

The appeal is allowed and planning permission is granted for residential conversion of a former agricultural building at land to the north side of The Nook, Tyrells Lane, Lower Bentley, Bromsgrove B60 4HX, in accordance with the application, Ref 20/02716/FUL, dated 2 December 2020 subject to the conditions set out in the schedule to this Decision.

7.3 Withdrawn.

23/01083/FUL

Proposal: New build bungalow to replace existing barn approved for residential conversion (variation to condition 2 Ref. W/22/02025/FUL).

Location: Temple Oak House, Harmans Hill, Broughton Green, Hanbury, Droitwich Spa, WR9 7EF

**8. To Receive Reports and discuss matters regarding.**

8.1 Village Hall Management Committee

- VHMC confirm that storage space is available for the Parish Council in the Village Hall and the clerk will look into the purchase of a safe for vital parish documents.
- VHMC and The Chairman and Clerk of HPC will meet to agree to the Byways lease documents.

- VHMC are struggling to get more than one quote for the repair of the flat roof for the Parish Council. The Clerk noted that according to the Parish Councils financial regulations- that for orders under £3000 that 3 quotes should be sought, and evidence of requests for quotes would be acceptable if 3 quotes were not achieved.

8.2 Coordination Group

Minutes from the last meeting are attached to this agenda and available on the Parish Council website.

NC noted this was a successful meeting with much information shared.

8.3 Pavilion Committee

- It was noted that the defibrillator was registered on the circuit.
- The minutes from the pavilion group are saved on the Council laptop if anyone needs reference to them.
- The key to the electricity cabinet was given to the Clerk for safekeeping.
- It was noted that the Clerk has paid the maintenance charge for the air source heater for 2023.
- Clerk to forward booking requests for pavilion to CM.

8.4 Memorial Gardens

The Clerk has asked a planning consultant to prepare the documents for the Memorial ground fence and will update the council on progress at the next meeting.

8.5 Playground working party update

- See notes attached to agenda from Clare Stallard.
- Rural Fund grants for up to £25k are suitable to this project. Clerk to forward to Clare Stallard.

8.6 Recreation Ground

It was agreed that the Clerk would purchase three signs for the entrances to the recreation ground – from the same sign supplier as used for the pavilion direction sign.

**9. Finance Appendix B**

9.1 Monies received to the Parish Council this month.

Gallagher insurance	£1602.08
Tai chi pavilion hire	£90

9.2 Payments requested and submitted to the Parish Council

To consider payments to be made as on the attached list.

**10 Parish Lengthsman and parish maintenance issues.**

10.1 Parish Maintenance.

Fly tipping report TvD- 5268498

CC noted that drains and blocked gullies are not being mended by Wychavon and subsequently blockages not cleared, and water is not flowing correctly.

There are multiple wood and tape signs around the Parish which are put up by WCC but not being removed.

Signs are still being left by road works in the area, when collected by WCC are apparently scrapped which appears to be very wasteful.

10.2 Parish Lengthsman scheme.

**11 Highways and any Police matters:**

11.1 To discuss any highways issues/accidents reported locally.

To update police priorities – currently – Thefts – 1)outbuildings, 2)farms, 3)commercial.  
Agreed to stay the same.

**12 Parish Councillors' Reports and Items for Future Agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**13 Date of next meeting**

*The Clerk to Hanbury Parish Council is C Shinner and can be contacted on [clerk@hanburyparishcouncil.gov.uk](mailto:clerk@hanburyparishcouncil.gov.uk) or c/o Eggthorne Cottage, Loggerheads Lane, Hanbury. WR9 7EB 07961296369*

September 25 2023 Apologies received from NC and MB.

October 30 2023

**Abbreviations**

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke – Parish Lengthsman

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury Parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

MAB – Mark Bishop, NC – Neil Cook, JE – John Evans, IF – Ian Few,

RT – Rosie Terry, RR - Roy Raxter, AB - Ange Burnett.

CM Caroline Marock AM – County Councillor A Miller

ND Dst Cllr N Dawkes