

**Minutes of the Meeting of Hanbury Parish Council (HPC)
Held in the Village Hall on Thursday 18th May 2023 at 19.30hrs in Hanbury
Pavilion.**

Acceptance of office forms were signed by Councillors present.

Mark Bishop(MB), Caroline Marock(CM) and Roy Raxter(RR)

All newly elected Cllrs must return their declaration of interests forms and their expenses forms (even if zero)

1 Appointment of

- Chairman. Mark Bishop was proposed by RR and seconded by CM.
- Vice Chairman. Caroline Marock was proposed by MB and seconded by RR.
- Signed declaration of acceptance forms to be received from the other new Councillors at the June meeting.

2. Apologies for absence. To receive apologies for absence and to approve reasons for absence. Cllrs Ange Burnett, Rosie Terry, Ian Few and Neil Cook sent their apologies.

3. Declarations of Interest.

- a) Register of interests; Councillors are reminded of the need to update their register of interests.
 - b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
- There were no declarations of interest.

4. Appointment of Officers/representatives.

4.1 Parish Council Committees and Working parties,

4.1.1 Recreation

To include the Recreation Ground, playground and Village Hall Field, the cricket club and football club matters.

Ian Few, and Roy Raxter.

4.1.2 Staffing Committee:

Cllrs Mark Bishop, & Rosie Terry.

4.1.3 Finance Committee:

Cllrs Mark Bishop, Rosie Terry and Ian Few.

4.1.4 Byways and the Village Hall Committee.

Neil Cook and Roy Raxter.

4.4.5 Pavillion Committee

Ian Few and Caroline Marock.

4.2 Parish Council representatives to sit on other committees:

4.2.1 Representatives of the parish council on Hanbury Parochial Charities:

Caroline Marock

It noted that the representatives of the parish council should be on the parish council during their year of appointment.

4.2.2 Representative on Village Hall Management Committee:

Cllr Neil Cook.

4.2.3 Custodians of Memorial Garden:

Cllr Roy Raxter. Dave Griffiths is also a Custodian on behalf of the Parish Council.

4.2.4 Representative on CRASH

Cllr N Cook.

4.3 Other appointed responsibilities

4.3.1 Tree Warden: Cllr G Gartland.

4.3.2 Pollution Warden : Cllr R Terry.

4.3.3 Playground Inspections, Football Club Liaison and Recreation Ground – delegated responsibility for maintenance and Parish Field – delegated responsibility for maintenance: Cllr Roy Raxter

4.3.4 Flood Liaison Contact: Cllr Ian Few.

4.3.5 Parish Lengthsman supervision – vacant.

4.3.6 Main contact for interim Planning Applications: Cllr Mark Bishop.

5 Review Standing Orders

There were no suggestions to change the standing orders.

6 Review Financial Regulations

There were no suggestions to change the financial regulations.

7. Review of other adopted procedures.

7.1 Complaints Procedure

7.2 Grievance & Disciplinary Procedures

7.3 Member/Officer Protocol

The Clerk had no alterations to suggest.

8. Approve Risk Log and Asset register for the year ending 31 March 2023.

These were approved.

9. To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 24th April 2023.

9.2 The minutes were approved.

9.3 To sign the Annual Governance statement for 2022-23

This was approved and signed.

9.4 To sign the Accounting Statements for 2022-23

These were approved and signed.

Meeting Adjourned for public question time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

10. Progress reports from the previous minutes for information.

- Aggressive horse issue. To be carried forward to the next meeting.
- SIM card to be purchased for wifi in pavilion to replace the one from Ste Ashton WCC. Clerk
- The sign for the Pavilion has been received and CC will erect it where agreed. Done
- Car park barrier – to be done soon. IF
- Community Legacy scheme – MB attended the briefing and if there is a good ambitious project then the team will consider financial applications.
- Millenium bench to be purchased.

11. Correspondence received to date:

- Droitwich Archery Club write to HPC. The Parish council noted their original concerns with this application.
- Suggestion for playground from Parishioner
- Clare Stallard sends information on handover items.
- Thank you from Clare Stallard.
- Sadness was expressed at the death of Audrey Steel previous County Councillor for Hanbury Parish Council.

12. County and District Councillors Reports:

- 12.1 County Cllr Tony Miller noted that this was a new financial year and that there was a new highways budget which included larger amounts for Lengthsman budgets.
- 12.2 District Cllr Hurdman or Cllr Dawkes. Not present at the meeting.

13. Planning:

- 13.1 Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.

W/23/00886/FUL

Location -Hanbury Recreation Ground

Proposal – cricket nets

No objection.

W/23/00817/FUL

Location: Old Woolmere Chapel, Droitwich Road, Hanbury

Description of Proposal: Erection of a building for B8 use, access and associated works. Objection.

- 13.2 Planning applications approved by Wychavon

W/23/00131

Proposal: Front and rear extensions as before with additional rooms within the roof space
Location: Stock House, Earls Common Road, Stock Green, Redditch, B96 6SY

W/22/01647/FUL

Proposal: Erection of 4 No. poultry sheds and associated infrastructure for broiler chicken production

Location: Ditchford Bank Farm, Ditchford Bank Road, Hanbury, Redditch, B60 4HS.

13.3 Planning applications refused by Wychavon.

None to date of agenda.

13.4 Planning enforcement update.

West Lodge, School Road Hanbury. The enforcement officer is happy with this development and notes no planning enforcement has taken place.

14. To Receive Reports and discuss matters regarding;

14.1 Recreation Committee.

RR noted that the risk to the current playground was low as per the playground report from Playsafety.

14.2 Byways and Village Hall Management Committee

Nothing to report at the current time.

14.3 Pavilion

It was agreed to purchase 4 tables for the pavilion and Cllr CM to send the Clerk the type required.

15 Finance

15.1 Monies received to the Parish Council this month

WCC Coronation celebration	£500
Wychavon Precept and grant	£13698
WCC Lengthsman reimbursement Feb 23	£325.75

15.2 Payments requested and submitted to the Parish Council

Payments approved as per the attached list.

15.3 To sign the Annual Governance statement for 2022-23

This was approved and signed.

15.4 To sign the Accounting Statements for 2022-23

These were approved and signed.

16 Parish Lengthsman and parish maintenance issues.

16.1 Parish Maintenance.

16.2 Any other matters.

17 Highways and any Police matters:

17.1 To discuss any highways issues/accidents reported locally.

18 Parish Councillors' Reports and Items for Future Agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Cllr MB noted that there was a cash flow problem with the Herald and that the donation from the Parish Council may need to be increased.

19 Date of next meetings

July 31st 2023 and September 25th 2023

The Clerk to Hanbury Parish Council is C Shinner and can be contacted on clerk@hanburyparishcouncil.gov.uk or c/o Eggthorne Cottage, Loggerheads Lane, Hanbury. WR9 7EB 07961296369

Abbreviations

ABCC – Astwood Bank Cricket Club
CC – Chris Cooke – Parish Lengthsman
Cllr – Councillor
Cty Cllr – County Councillor
Dst Cllr - District Councillor
HPC – Hanbury parish Council
RG – Recreation ground
VHMC – Village Hall Management Committee