

**Minutes of the Meeting of Hanbury Parish Council (HPC)  
Held in the Village Hall on Monday 30<sup>th</sup> May 2022 at 19.30hrs in Hanbury.**

**Present**

Chairman	Clare Stallard (CS)
Councillors	Mark Bishop (MAB) Angie Burnett (AB) Ian Few (IF) John Evans (JE) Neil Cook (NC) Roy Raxter (RR)
County Councillor	A Miller (AM) via ZOOM
Clerk	C Shinner via ZOOM

**1 Appointment of**

- Chairman. MAB proposed and JE seconded Clare Stallard as Chairman and she accepted the role.
- Vice Chairman. As the whole Council was not present it was agreed to wait until June to appoint this role if deemed necessary.
- Signed declaration of acceptance forms to be received from the above appointees.

**2. Apologies for absence. To receive apologies for absence and to approve reasons for absence.**

Cllrs Rosie Terry (RT) and Caroline Marock (CM) sent their apologies, and these were accepted.

**3. Declarations of Interest.**

- a) Register of interests; Councillors were reminded of the need to update their register of interests.
- b) Councillors to declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) Councillors to declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.  
There were no declarations received.

**4. Appointment of Officers/representatives.**

**4.1 Parish Council Committees and Working parties,**

**4.1.1 Recreation**

To include Recreation Ground, playground and Village Hall Field, the cricket club and football club matters.

Cllrs Clare Stallard, Ian Few and Roy Raxter.

**4.1.2 Staffing Committee:**

Cllrs Mark Bishop, Clare Stallard & Rosie Terry.

- 4.1.3 Finance Committee  
Cllrs Mark Bishop, Rosie Terry and Ian Few.
- 4.1.4 The maintenance and improvement of Byways and the Village Hall Committee.  
Cllrs Neil Cook, Roy Raxter and John Evans.
- 4.4.5 Pavilion Committee  
Clare Stallard, Caroline Marock, Angie Burnett and Ian Few.
- 4.2 **Parish Council representatives to sit on other committees:**
- 4.2.1 Representatives of the parish council on Hanbury Parochial Charities:  
Cllr John Evans and Cllr C Marock.  
It noted that the representatives of the parish council should be on the parish council during their year of appointment.
- 4.2.2 Representative on Village Hall Management Committee:  
Currently Cllr Neil Cook.
- 4.2.3 Custodians of Memorial Garden:  
Cllrs Roy Raxter and Gary Gartland. Dave Griffiths is also a Custodian on behalf of the Parish Council.
- 4.2.4 Representative on CRASH  
This group has now closed.
- 4.3 **Other appointed responsibilities**
- 4.3.1 Tree Warden Cllr G Gartland.
- 4.3.2 Pollution Warden : Cllr R Terry.
- 4.3.3 Playground Inspections, Football Club Liaison and Recreation Ground – delegated responsibility for maintenance and Parish Field – delegated responsibility for maintenance: Cllr Roy Raxter
- 4.3.4 Flood Liaison Contact: Cllr Ian Few.
- 4.3.5 Parish Lengthsman supervision –John Evans.
- 4.3.6 Main contact for interim Planning Applications: Cllr Mark Bishop.

## **5 Review Standing Orders**

There were no suggestions to change the standing orders.

## **6 Review Financial Regulations**

There were no suggestions to change the financial regulations.

## **7. Review of other adopted procedures.**

- 7.1 Complaints Procedure
- 7.2 Grievance & Disciplinary Procedures
- 7.3 Member/Officer Protocol  
The Clerk had no alterations to suggest.
- 7.4 To adopt the new Code of Conduct as adopted by Wychavon District Council. This was approved and adopted.

## **8. Approve Risk Log and Asset register for the year ending 31 March 2022.**

These were approved as correct by the Council.

**9. To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 25<sup>th</sup> April 2022**

These were approved as correct.

**10. Progress reports from the previous minutes for information.**

Recreation Committee.

- Progress of extension to the car park. This will be approx. 23msq. Cllr IF is to ensure that the relevant barrier is installed including pedestrian access and mower extensions. Ongoing
- The sign that was by trees in the Pavilion is to be re-installed. CC to do.

Parish Maintenance.

CC has reported the drainage issue at the junction of Woolmere and Loggerheads. Gully waste has been emptied into the ditch and the ditch needs digging out. CC reported that this had not been rectified by WCC.

Pavement on the B4090 Cllr AM has contacted B Barnes (Highways) on this issue. The hedges are to be cut back by WCC as a priority as the road is so narrow. AM is to follow this up. (AB will send household contact details to AM)

**11. Correspondence received to date:**

Calc –\_Worcestershire “20 is plenty” campaign. (This was noted as not being enforceable by the Police) HPC noted they did not wish to support this campaign.  
Minerals local plan update.  
Email regarding the hedgehogs.  
Information re the Green Energy site at Earls Common.

**12. County and District Councillors Reports:**

12.1 County Cllr Tony Miller.

AM noted that VAS batteries can be tested via him as necessary.  
AM agreed to donate towards the jubilee party.

12.2 District Cllr Steele or D Tomlinson.

**13. Planning:**

13.1 Any plans that arrive prior to the meeting and that need urgent consideration may be discussed at this point. All plans are available on the Wychavon website.

22/00956

Location : Bishops Hall Farm,  
Broughton Green,  
Hanbury,  
Droitwich Spa,  
WR9 7EQ

Description of Proposal: Variation of condition 2 following a grant of planning 19/02586/HP - Erection of 4 bay oak framed garage  
Hanbury Parish Council had no objection to this application.

22/00496

Location : The Barn, Salt Way, Hanbury

Proposal : Construction of manege.

Hanbury Parish Council had no objection to this application.

Planning application commented on after the last meeting of the Parish Council.

W/22/00754/FUL Associated Ref:W/12/00237/PN

Location: 12 Courts Close, Hanbury, Worcestershire, B60 4BZ

The Parish Council objected to this application due to the increased size, and the impact on light and view in comparison to the smaller previously approved application.

7.2 Planning applications approved by Wychavon

21/01949

Location: Pegnalls, Mere Green, Salt Way, Hanbury, Droitwich Spa, WR9 7DZ.

Proposal: Erection of single storey rear extension, demolition of existing conservatory and erection of a lean-to and porch

7.3 Planning applications refused by Wychavon.

None to date of agenda.

**14. To Receive Reports and discuss matters regarding;**

14.1 Recreation Committee.

It was noted that there were 2 oak trees by the garage on the recreation ground, one of which was planted to commemorate the birth of Prince William by Hanbury Horticultural Society. A path has been cut to this tree.

14.2 Cricket and football clubs.

It was agreed to bill ABCC their costs every 2 months.

14.2.1 Pavilion.

- Hanbury Parish Council approved that Cllr CS would try to obtain a postcode for this property.
- CS is to send Cllr AB the current agreement with Astwood Bank Cricket Club. ABCC are leaving the pavilion untidy, and CS will meet with the Club to discuss this problem.
- The Pavilion will be officially opened as part of the jubilee celebrations and a tea will be provided by Hanbury WI. This would be attended by Cllr Bearcroft (Wychavon) John Davies (ABCC) Clare Stallard (HPC) and R Maclean M.P as well as local residents.
- Alcohol at the pavilion – it was agreed that private users of the pavilion could have alcohol for personal use and this will be noted in a new agreement for users form. This will be trialled for one year to ensure no nuisance is caused. Cllr CS to send Clerk the revised form.

8.3 Byways

CC has put hardcore down in a subsided trench.

The insurance has been increased to cover the works at Byways.

8.4 Village Hall Management Committee

It was noted that Nick Nicklin had stepped down as Chairman of the VHMC and D Plummer as secretary and Tim Harper/Alison Monks had been duly elected in their place.

- 8.5 Car park at the back of the village hall.  
It was agreed that two of the VHMC would meet CS and NC to discuss options.

**9 Finance**

- 9.1 Monies received to the Parish Council this month  
Nothing received today.
- 9.2 Payments requested and submitted to the Parish Council  
Payments approved as on the attached list.

**10 Parish Lengthsman and parish maintenance issues.**

- 10.1 Parish Maintenance.  
- It was agreed to put in writing to WCC the ditch issues and if there is no response then to forward this to the Environment Agency.  
- The logs in and around the play area are rotting. Recreation Ground Committee are to investigate this and report back with options.
- 10.2 Any other matters.  
Bins on Goosehill Layby need emptying more regularly.
- 10.3 Items previously reported to WCC  
Missing waste bin on B4090  
Earls Common Road – Finger post damage - 1270300

**11 Highways and any Police matters:**

- 11.1 To discuss any highways issues/accidents reported locally.  
- Hedge on the junction of School Road and B4090 need cutting back – CS to visit owners to discuss.  
- Verges on the B4090/91 not yet cut. AM to enquire into this.  
- Slippery surface of Seely Ford. Am to look into this.
- 11.2 Request for publication of hedgehogs crossing opposite the Vernon Arms or anything similar to raise awareness. It was agreed to put this in the Hanbury Herald.

**12 Parish Councillors' Reports and Items for Future Agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**13 Date of next meetings**

June 27<sup>th</sup> 2022 and July 25<sup>th</sup> 2022

**Abbreviations**

ABCC – Astwood Bank Cricket Club  
CC – Chris Cooke – Parish Lengthsman  
Cllr – Councillor  
Cty Cllr – County Councillor  
Dst Cllr - District Councillor  
HPC – Hanbury parish Council  
RG – Recreation ground  
VHMC – Village Hall Management Committee

